

Dear All,

Under Moonshot Initiative-series IV, we are happy to introduce Employee / Article Referral Incentive program w.e.f 1st Sept, 2022. Under this program, those who assist the firm in Talent acquisition will be rewarded. All staff under the employee and Articles category including our alumni are eligible to participate in this program. The details of the program are as below-

1. The validity of this programme is till 31st Dec, 2022.
2. Vacancy list and the Job description (JD) will be made available on our website www.eapllp.in.
3. The referrer may refer individuals to HR for –
 - a) Employee position: who fit the job description mentioned against open positions.
 - b) Articleship position: who fulfil ICAI requirements to enrol for articleship.

Referrer's involvement will end soon after referring the candidate.

4. The referee (referred candidate) will undergo regular recruitment procedure as per firm's policy and selection of the candidate will be at the sole discretion of the Interviewer.
5. When the referee gets hired and successfully completes three months of service with EAP, the referrer will get 50% of the applicable incentive amount. Once this newly hired successfully completes 6 months of service with EAP, balance 50% of the applicable incentive amount will be paid to the referrer.

6. The applicable incentive amount is as below-

| Sr.No. | Position | New hire salary | Incentive (Rs.) | Payment terms |
|--------|-------------|----------------------------------|-----------------|---|
| 1 | Employee | Up to 10,000/- pm | Rs.5,000/- | 50% after 3 months of hiring the candidate & balance 50% after 6 months of hiring the candidate |
| | | 10,001/- pm to 20,000/- pm | Rs. 10,000/- | |
| | | Rs.20,001/- pm to Rs.30,000/- pm | Rs. 20,000/- | |
| | | Rs.30,001/- and above | Rs. 25,000/- | |
| 2 | Articleship | NA# | Rs.5,000/- | |

Please note, in case of separation of the new hire for any reason

- before completion of three months, incentive stands cancelled
- and if the separation happens after completion of three months and before completing 6 months, then only 50% of the incentive will be paid.

It's once again *feel-good* moment folks. Let's get into action and make the most of this opportunity.